

# Government Decree on the Finnish National Gallery

618/2004

## Remit and organisation

### Section 1

1. In addition to what is provided in Section 1 of the Act on the Finnish National Gallery (566/2000), the National Gallery shall:
  - (1) be responsible for the accumulation, documentation, care and conservation of collections and information reserves;
  - (2) stage exhibitions of Finnish and foreign art;
  - (3) inform the public about the visual arts and enhance knowledge about the visual arts by means of art education;
  - (4) arrange inter-art programmes;
  - (5) carry out publication activities;
  - (6) work for the development of the art museum field in Finland in collaboration with other art museums;
  - (7) conduct research into the visual arts;
  - (8) follow developments in the field, take initiatives and make proposals for the promotion of Finnish visual arts and issue opinions on questions relating to the visual arts;
  - (9) maintain and develop international relations in the art museum field and in the visual arts;
  - (10) provide expert assistance to other authorities and, as far as possible, to organisations and private persons, in matters relating to its field of operation;
  - (11) execute other duties assigned to the National Gallery in statutes or regulations

### Section 2

1. The National Gallery shall have an advisory council to support its operations and to deliberate the lines of development and action in its operation, take initiatives concerning them and promote collaboration between the National Gallery and different stakeholders.
2. The advisory council shall be appointed by the Ministry of Education on the proposal of the Finnish National Gallery. At least one of the members of the advisory council shall represent the personnel of the National Gallery.
3. The fees payable to the members of the advisory council shall be confirmed by the Ministry of Education.

### Section 3

The National Gallery shall have a board of directors to deal with matters assigned to it in the Regulations.

## **Section 4**

In addition to what is provided in Section 1 of the Act on the National Gallery, the National Gallery shall have a unit for administration and services. Provisions concerning other units shall be laid down in the Regulations of the National Gallery.

## **Personnel and its duties**

### **Section 5**

1. The National Gallery shall be led by a Director General.
2. Each museum shall be led by a Museum Director. The Central Art Archives shall be led by a Director of the Central Art Archives. The Administration and Services shall be led by an Administrative Director.
3. In addition, the National Gallery shall have other personnel under civil service or employment contracts.

### **Section 6**

The Director General shall direct and develop the operation of the National Gallery and be responsible for assuring that the tasks assigned to the National Gallery are executed successfully.

### **Section 7**

The Museum Director, the Director of the Central Art Archives and the Administrative Director shall direct, develop and supervise the operation of their units and see to the allotment of tasks belonging to their units and the execution of these tasks.

## **Qualification requirements for posts**

### **Section 8**

1. The qualifications required for the posts in the National Gallery shall be as follows:
  - (1) The Director General shall have a Master's degree, familiarity with the art museum field and proven leadership skills and leadership experience;
  - (2) A museum director shall have a Master's degree, familiarity with the art museum field and proven leadership skills;
  - (3) The Director of the Central Art Archives and the Administrative Director shall have a Master's degree, familiarity with the art museum field and proven leadership skills;
  - (4) The curator and special researcher shall have a Master's degree and familiarity with the field concerned;
  - (5) Other officials shall have the education required for the job.

## **Filling of vacancies and leave of absence and corresponding leave**

### **Section 9**

1. The Director General shall be appointed by the Government without announcing the vacancy.
2. The Museum Director shall be appointed by the Ministry of Education. The Director of the Central Art Archives and the Administrative Director shall be appointed by the Director General.
3. Other officials or persons under employment contracts shall be appointed or hired by the National Gallery according to the provisions of this Decree or the Regulations.
4. The deputy to the Director General shall be nominated by the Ministry of Education on the proposal of the National Gallery.
5. The Director General, a Museum Director and the Director of the Central Art Archives may be appointed indefinitely or for a specified period.

### **Section 10**

1. Leave of absence to the Director General shall be granted by the Ministry of Education. Where the leave of absence is granted for a period of up to one month or it is based on legislation or a collective bargaining contract, it shall be granted to the Director General by his or her deputy.
2. Leave of absence to a Museum Director, the Director of the Central Art Archives and the Administrative Director shall be granted by the Director General. In other cases, leave of absence shall be granted by another official designated in the Regulations.
3. The appointment to the office of Director General for a specified period shall be decided by the Ministry of Education. In other cases, the appointment to a temporary civil service post shall be decided by the same authority which grants the leave of absence.

## **Handling and resolution of matters**

### **Section 11**

Matters handled by the National Gallery shall be decided on presentation by the Director General or by an official to whom the power of decision has been assigned in this Decree or in the Regulations.

### **Section 12**

1. In addition to what is provided in Section 2(1) of the Act on the Finnish National Gallery, the Director General shall decide matters which pertain to :
  - (1) the overall lines of action in the National Gallery or other comparable matters of great import and the action and economic plan;
  - (2) the National Gallery budget proposal and a proposal for the performance targets of the National Gallery;
  - (3) the approval of the final accounts of the National Gallery;

- (4) performance management in the National Gallery, the performance targets for the operational units and the allocation of appropriations to the operational units;
- (5) the appointment and discharge of National Gallery officials and the granting of leave of absence, unless otherwise provided in this Decree or the Regulations;
- (6) applications to export an cultural object;
- (7) other matters which are not assigned in this Decree or in the Regulations to a Museum Director, the Director of the Central Art Archives, the Administrative Director or some other officials to decide.

### **Section 13**

In individual cases, the Director General may, if he or she deems the intrinsic significance of the matter or some other special reason to so require, undertake to decide a matter which would otherwise be within the competence of a Museum Director, the Director of the Central Art Archives, the Administrative Director or some other official.

### **Section 14**

1. The Museum Director, the Director of the Central Art Archives or the Administrative Director shall decide in his or her operational unit matters which pertain to:
  - (1) the performance management of the operational unit, a proposal for performance targets of the operational unit and the use of appropriations belonging to the operational unit;
  - (2) the appointment and dismissal of officials belonging to the operational unit and the appointment and dismissal of personnel under employment contracts;
  - (3) leave of absence and corresponding leave of officials referred to in paragraph 2 above;
  - (4) other matters belonging to the operational unit which are not assigned in this Decree or in the Regulations to another official to decide.
2. In addition, the Museum Director shall decide in conformity with the general lines of action of the National Gallery matters which pertain to:
  - (1) the accumulation of the museum collections and the loan and storage of works of art;
  - (2) the exhibitions and other programme activities of the museum.

## **Miscellaneous provisions**

### **Section 15**

1. The National Gallery shall act as the plaintiff and the defendant on behalf of the State and attend to the interests and rights of the State in a court of law and other authority in all matters belonging to the field of operation of the National Gallery.
2. The Administrative Director or an official designated by him or her has the right, without separate authorisation, to represent the National Gallery personally or through an agent

authorised by him or her in courts of law and other authorities and in proceedings represent the National Gallery and attend to its interests and rights.

3. The Administrative Director shall have the right to accept a subpoena on behalf of the National Gallery.

### **Section 16**

1. Further provisions on the organisation of the National Gallery, the duties of its operational units and personnel, the handling and resolution of matters and other internal arrangements of the operation of the National Gallery shall be issued by the Regulations.
2. The National Gallery shall have safety regulations approved by the Director General.

## **Commencement and transitional provisions**

### **Section 17**

1. This Decree shall come into force on the first of August 2004.
2. This Decree shall repeal the Government Decree on the National Gallery (658/2000) issued on the 29th of June 2000 with subsequent amendments.
3. Measure necessary for the implementation of this Decree may be taken before its coming into force.

### **Section 18**

Provisions of the Regulations confirmed under the Decree in force at the coming into force of this Decree which are not contrary to this Decree shall apply until Regulations issued under this Decree come into force.